



COMANCHE COUNTY CLERK

315 SW 5TH Street • Room 304 • Lawton, Oklahoma 73501 • (580)355-5214

Land Records (580) 355-5214
Purchasing Agent (580)585-5203
Bookkeeping / Payroll (580)585-5204

Carrie Tubbs

Comanche County Clerk

COMMISSIONER PROCEEDINGS
REGULAR MEETING
AUGUST 14, 2023

THE BOARD OF COMANCHE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 9:00 A.M., MONDAY, AUGUST 14, 2023 IN ROOM 302 OF THE COMANCHE COUNTY COURTHOUSE, LAWTON, OKLAHOMA.

CHAIRMAN JOHNNY OWENS CALLED THE MEETING TO ORDER AND COUNTY CLERK, CARRIE TUBBS CALLED THE ROLL. PRESENT WERE JOHNNY OWENS, JOSH POWERS AND JOHN O'BRIEN. NONE WERE ABSENT.

ROBBIE TRAUGHER GAVE THE INVOCATION AND JOHNNY OWENS LED THE AUDIENCE IN THE PLEDGE OF ALLEGIANCE.

POWERS MOVED TO APPROVE THE ACCEPTANCE OF THE MINUTES OF AUGUST 7, 2023. O'BRIEN SECONDED THE MOTION WITH POWERS, O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

DISCUSSION AND POSSIBLE ACTION REGARDING THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA). NO ACTION TAKEN.

O'BRIEN MOVED TO APPROVE AN INTER-GOVERNMENTAL AGREEMENT BY AND BETWEEN THE GOVERNING BOARDS OF THE COMANCHE NATION, COMANCHE COUNTY DISTRICT #1, GERONIMO ELEMENTARY PUBLIC SCHOOL AND THE CITY OF GERONIMO FOR TRIBAL PROJECT #P0055 PERTAINING TO THE ASPHALT OVERLAY OF ROUTE #7505, LOCATED IN GERONIMO, COMANCHE COUNTY, OKLAHOMA. THE PROJECT IS LOCATED AT SE ¼ OF THE NE ¼ OF THE NW ¼ OF THE NE ¼ S7, T1N, R11W IN THE CITY OF GERONIMO. THE ROUTE WILL SERVICE TRIBAL MEMBERS AND THE COMMUNITY TO THE CITY'S PUBLIC SCHOOL. COMANCHE NATION WILL PROVIDE THE COUNTY THE SUM OF \$241,000.00. POWERS SECONDED THE MOTION WITH O'BRIEN, POWERS AND OWENS VOTING AYE. NO NAY VOTES.

OWENS MOVED TO APPROVE A RESOLUTION AUTHORIZING AND DIRECTING THE COMANCHE COUNTY TREASURER TO DEPOSIT INTO THE COUNTY HIGHWAY UNRESTRICTED FUND, MONIES IN THE AMOUNT OF \$1,093.07, DERIVED FROM A CHECK FROM COMMISSIONER JOHN O'BRIEN, AS AUTHORIZED BY O.S. TITLE 62 PUBLIC FINANCE §335. IF ACCEPTED, THIS CHECK IS NOT TO BE CONSIDERED AS COMPLETE AND TOTAL PAYMENT OF ANY MISUSE OF COMANCHE COUNTY PROPERTY. POWERS ABSTAINED FROM VOTING AND O'BRIEN VOTED NAY. MOTION DID NOT PASS.

POWERS MOVED TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

APPROVE INTERLOCAL AGREEMENT BETWEEN THE CITY OF LAWTON, OKLAHOMA AND THE COUNTY OF COMANCHE, OKLAHOMA, PURSUANT TO THE OKLAHOMA INTERLOCAL COOPERATION ACT, TITLE 74, O.S. §1001 ET SEQ. THIS AGREEMENT IS FOR THE 2023 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FY2023 LOCAL SOLICITATION. THE CITY AND COUNTY TOGETHER RECEIVED THE AWARD IN THE TOTAL AMOUNT OF \$72,832.00. THE CITY WILL RECEIVE \$58,265.60 OF THE AWARD, AND THE COUNTY

WILL RECEIVE \$14,566.40 OF THE AWARD. THE PROGRAM IS DESIGNED TO ENHANCE POLICE SERVICES PROVIDED BY LAW ENFORCEMENT AGENCIES.

APPROVE ELEVATOR MAINTENANCE AGREEMENT BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF COMANCHE COUNTY, STATE OF OKLAHOMA AND AMERICAN ELEVATOR CO., TO PROVIDE FULL MAINTENANCE SERVICE FOR BOTH ELEVATORS AT COMANCHE COUNTY COURTHOUSE. THIS CONTRACT SHALL BE FROM JULY 1, 2023 THRU JUNE 30, 2024 AT A COST OF \$830.00 PER MONTH.

APPROVE RENEWAL OF THE FUELMASTER FUEL MANAGEMENT SYSTEM, EXTENDED MAINTENANCE AGREEMENT BETWEEN SYN-TECH SYSTEMS INC., AND COMANCHE COUNTY COMMISSIONERS FOR THE BENEFIT AND USE OF COMANCHE COUNTY DISTRICT #3. AGREEMENT PROVIDES A MEANS OF EXTENDING THE NORMAL ONE-YEAR WARRANTY, AND COVERS PARTS, TELEPHONE SUPPORT LABOR AND BOTH SOFTWARE AND HARDWARE. THE AGREEMENT COST IS \$1,275.00 AND THE TERM SHALL BE FROM JULY 1, 2023 THRU JUNE 30, 2024.

APPROVE RESOLUTIONS APPOINTING RECEIVING OFFICERS, MICHELLE LIVINGSTON AND KRYSTAL CHIDDIX FOR ALL OF DISTRICT #3 ACCOUNTS.

APPROVE RESOLUTIONS APPOINTING RECEIVING OFFICERS, CINDY JOYNER AND ZACK WHITEHEAD AND REQUISITIONING OFFICER, TOM MEYERS FOR FUND RURAL FIRE-ST (1321) AND MORE SPECIFICALLY ACCOUNT NUMBER 1321-2-8216-6810 FOR PECAN CREEK VFD.

APPROVE RESOLUTION APPOINTING RECEIVING OFFICERS, DYLAN HOOKER-KYLE AND JAMES NOYES, FOR FUND RURAL FIRE-ST (1321) AND MORE SPECIFICALLY ACCOUNT NUMBER 1321-2-8220-6810 FOR WICHITA MOUNTAINS ESTATES VFD.

APPROVE RESOLUTION OF DECLARATION OF SURPLUS FOR THREE (3) WHITCOMB FABRIC CHAIRS FOR THE ELECTION BOARD.

APPROVE ENCUMBRANCE FROM COUNTY USE TAX FUND IN THE AMOUNT OF \$1,142.50 TO CHEEK LAW FIRM P.L.L.C., TO PROVIDE PROFESSIONAL SERVICES WITH REGARDS TO BID #WB02, FOR THE MONTH OF MAY, 2023.

APPROVE ENCUMBRANCE FROM COUNTY USE TAX FUND IN THE AMOUNT OF \$2,386.68 TO CHEEK LAW FIRM P.L.L.C., TO PROVIDE PROFESSIONAL SERVICES WITH REGARDS TO BID #WB02, FOR THE MONTH OF JUNE, 2023.

APPROVE ENCUMBRANCE FROM COUNTY USE TAX FUND IN THE AMOUNT OF \$5,000.00 TO CHEEK LAW FIRM P.L.L.C., TO PROVIDE PROFESSIONAL SERVICES WITH REGARDS TO BID #WB02, FOR THE MONTH OF JULY, 2023.

APPROVE ENCUMBRANCE FROM COUNTY USE TAX FUND IN THE AMOUNT OF \$5,000.00 TO CHEEK LAW FIRM P.L.L.C., TO PROVIDE PROFESSIONAL SERVICES WITH REGARDS TO BID #WB02, FOR THE MONTH OF AUGUST, 2023.

APPROVE ENCUMBRANCE FROM 2007 SALES TAX INDUSTRIAL AUTHORITY FUND IN THE AMOUNT OF \$600.00 TO COMANCHE COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (CCIDA) FOR EXPENDITURES IN THE MONTH OF JUNE, 2023.

APPROVE ENCUMBRANCE FROM 2007 SALES TAX FAIRGROUNDS FUND IN THE AMOUNT OF \$27,065.60 TO THE COMANCHE COUNTY FAIRGROUNDS TRUST AUTHORITY FOR DISBURSEMENT OF FUNDS FOR ESTIMATED COST OF FAIRGROUND'S PAYROLL FOR AUGUST, 2023.

APPROVE OFFICIAL'S MONTHLY REPORTS.

COURT CLERK

JULY 2023

\$2,781,736.58

COURT CLERK REVOLVING FUND

\$118,378.02

ASSESSOR

JULY 2023

\$260.00

APPROVE PURCHASE CARD (P-CARD) PAYMENT FOR JULY BILLING STATEMENT ENDING JULY 31 2023 IN THE AMOUNT OF \$1,679.85 WHICH IS CUMULATIVE OF ALL COUNTY PURCHASES. UPON PAYMENT WILL BE MADE TO BANK OF AMERICA THROUGH ELECTRONIC FUNDS TRANSFER BY THE TREASURER.

APPROVE REQUESTS FOR APPROPRIATIONS. THERE WERE NONE.

APPROVE TRANSFERS FOR APPROPRIATIONS.

JDC

FROM CAPITAL OUTLAY
TO M&O

\$7,250.00

\$7,250.00

APPROVE TRANSFER OF FUNDS. THERE WERE NONE.

APPROVE BLANKET PURCHASE ORDERS.

240945 THROUGH 240961, 240997 THROUGH 241023, 241042, 241043, 241045 THROUGH 241081, 241092 THROUGH 241099, 241109 THROUGH 241114

APPROVE OVERAGES ON BLANKET PURCHASE ORDERS.

240143 \$2.99

APPROVE CLAIMS AND PURCHASE ORDERS FOR PAYMENT.

O'BRIEN SECONDED THE MOTION WITH POWERS, O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

THE BOARD ACKNOWLEDGED COURT SUMMONS. CV-2023-223, CJ-2023-371

THE BOARD ACKNOWLEDGED TORT CLAIMS. KARLENE PAINTER

THE BOARD ACKNOWLEDGED OMMA CERTIFICATES OF COMPLIANCE. MCM VENTURES LLC, MCM CAPITAL LLC

NEW BUSINESS: (CONSIDER ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THIS AGENDA.) O'BRIEN STATED THE COUNTY EMPLOYEE HANDBOOK NEEDS UPDATED.

ELECTED OFFICIALS PARTICIPATION. THERE WAS NONE.

ANNOUNCEMENTS & AUDIENCE PARTICIPATION. DEWAYNE WORKMAN ASKED IF THERE WERE ANY UPDATES TO THE SUBDIVISION ROADWAY ISSUES. O'BRIEN SAID HE PUT TOGETHER A SUMMARY OF WHAT WE HAVE AND SUBMITTED TO THE DISTRICT ATTORNEY FOR REVIEW. O'BRIEN SAID ONCE COMPLETED, MS. TUBBS OFFICE IS WORKING TO SEE IF WE HAVE PROPER DOCUMENTATION. O'BRIEN SAID OUR MAIN GOAL IS TO MAKE SURE WE ARE DOING IT THE SAME ACROSS THE BOARD FOR THE WHOLE COUNTY. MARCIA WITH THE PET RESOURCE FOUNDATION SPOKE ABOUT FREE VACCINES IN CACHE THIS WEEKEND AND SAID THE WATER IS BEING TURNED ON IN THE PET CEMETERY. MARCIA ALSO SPOKE ABOUT THE PET ABANDONMENT ISSUES IN INDIAHOMA.

OWENS MOVED TO ADJOURN. POWERS SECONDED THE MOTION WITH OWENS, POWERS AND O'BRIEN VOTING AYE. NO NAY VOTES.

THE FOLLOWING CLAIMS WERE ENTERED ON THE PURCHASE ORDER CALENDAR IN THE COUNTY CLERK'S OFFICE AND APPROVED FOR PAYMENT BY THE BOARD. EMERGENCY PURCHASE ORDERS HAVE DOCUMENTATION ON FILE IN THE COUNTY CLERK'S OFFICE. ASTERISKS* IDENTIFY EMERGENCIES.

FY 22/23

ARPA 2021

000135	COMANCHE CO FACILITIES AUTH	\$ 3,043.00	ARPA-SUBRECIPIENT
000136	COMANCHE CO FACILITIES AUTH	\$ 21,600.00	ARPA-SUBRECIPIENT
000137	G W VAN KEPPEL CO	\$ 13,703.25	REPAIR(S)

GENERAL

002960	SMITH & COLEMAN PLLC	\$ 700.00	PROFESSIONAL SVC
002961	ELC INDUSTRIES	\$ 505.19	UNIFORM RELATED
002962	DERBY INDUSTRIES	\$ 2,022.60	MATTRESS

HEALTH

000692	CLAYCO INDUSTRIES	\$ 89,290.99	ROOF REPLACEMENT
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HIGHWAY

002598	G W VAN KEPPEL CO	\$ 17,094.13	REPAIR(S)
002599	BRUCKNER TRUCK SALES INC	\$ 6,201.85	REPAIRS

RM&P

000258	BANK OF AMERICA	\$ 120.08	MISC SUPPLIES
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FY 23/24**ARPA 2021**

000003	DOLESE BROS. CO	\$ 3,860.52	5/8" WASHED #3 COVER
000004	DOLESE BROS. CO	\$ 3,920.35	3/8" WASHED #2 COVER

EMERGENCY MGMT

000002	COMANCHE CO EMERGENCY MGMT	\$ 30,567.33	EST OF NEEDS
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GENERAL

000221	EDWARDS, GRANT B.	\$ 140.98	TRAVEL
000222	DENISON, CATHY LYNNE	\$ 115.24	TRAVEL
000223	JOHN, SHERRY	\$ 146.98	TRAVEL
000224	HICKS, CONNIE C.	\$ 385.36	TRAVEL
000225	LAROCHE, PAMELA SUE	\$ 113.62	TRAVEL
000226	YACKEYONNY, GARY W.	\$ 106.93	TRAVEL
000227	TRAUGHBER, ROBBIE L.	\$ 132.37	TRAVEL
000228	MONTGOMERY, JAMES R.	\$ 151.92	TRAVEL
000229	AMAZON CAPITAL SERVICES	\$ 124.11	MISC SUPPLIES
000230	GLENN OIL COMPANY LLC	\$ 190.37	PUMP GAS
000231	AMAZON CAPITAL SERVICES	\$ 87.71	PHONE ACCESSORIES
000232	FIDELITY COMMUNICATIONS	\$ 285.99	SERVICE
000233	SOUTHWEST MAILING SERVICE	\$ 39.31	MAILING SVC
000234	ATWOODS / JOHN DEERE FINANCIAL	\$ 119.98	EST OF NEEDS
000235	MAXWELL SUPPLY CO INC	\$ 70.52	EST OF NEEDS
000236	SAMS CLUB DIRECT	\$ 129.26	EST OF NEEDS
000237	SUTHERLAND LBR & HOME IMPROVEMENT	\$ 90.85	EST OF NEEDS
000238	EXPRESSWAY FINA	\$ 41.31	FUEL
000239	AT & T	\$ 7.96	SERVICE
000240	AT & T	\$ 88.68	SERVICE
000241	ASCOG	\$ 8,112.00	MEMBERSHIP DUES
000242	PUBLIC SVC CO OF OK	\$ 221.73	SERVICE
000243	GLENN OIL COMPANY LLC	\$ 41.49	PUMP GAS
000244	STANDLEY SYSTEMS GROUP INC	\$ 283.23	COPIER LEASE
000245	BANK OF AMERICA	\$ 66.07	SERVICE

HEALTH

000046	OTA PIKEPASS-GOVT ACCT SVCS	\$ 4.40	TOLL FEES
000047	AFFILIATED ARCHIVES	\$ 204.29	SHREDDING SERVICES

000048	AIRGAS USA LLC	\$ 38.88	OXYGEN
000049	CARLS COMMERCIAL REFRIGERATION	\$ 110.00	REPAIR(S)
000050	FIDELITY COMMUNICATIONS	\$ 77.29	SERVICE
000051	LANGUAGELINE SOLUTIONS	\$ 17.64	INTERPRETER SVC
000052	LOWES	\$ 102.03	SUPPLIES
000053	PITNEY BOWES GLOBAL FINANCIAL SERVICES	\$ 594.69	POSTAGE EQUIPMENT LSE
000054	STANDLEY SYSTEMS GROUP INC	\$ 1,797.78	COPIER LEASE
000055	SUTHERLAND LBR & HOME IMPROVEMENT CO	\$ 13.98	SUPPLIES
000056	GLENN OIL COMPANY LLC	\$ 72.79	PUMP GAS, ETC
000057	PINHIGH INVESTMENTS INC	\$ 200.00	BENCH LSE FOR ADVERTISING
000058	SMILEMAKERS INC	\$ 296.46	STICKERS
000059	PUBLIC SVC CO OF OK	\$ 6,392.34	SERVICE
000060	AT & T	\$ 1.47	SERVICE
000061	GRIFFITTS, TATHENA	\$ 252.00	RECORDS CLERK

HIGHWAY

000145	LAWTON COMMUNITY CORRECTION CTR	\$ 270.00	EST INMATE LABOR
000146	T H ROGERS LUMBER CO	\$ 91.80	TOOLS, PARTS & SUPPLIES
000147	T & G CONSTRUCTION INC	\$ 3,559.48	ASPHALT-HOT MIX/COLD LAY
000148	ALLIED LAB INC	\$ 145.00	TESTING
000149	LARRANCE DOOR LLC	\$ 214.20	DOOR LOCKS
000150	SUMMIT UTILITIES OKLAHOMA INC	\$ 69.59	SERVICE
000151	STOCK EXCHANGE BANK	\$ 2,934.57	LSE PURCH PYMT
000152	SNB BANK, N.A.	\$ 1,766.24	LSE PURCH PYMT
000153	STOCK EXCHANGE BANK	\$ 2,934.57	LSE PURCH PYMT
000154	HOLIDAY INN EXPRESS	\$ 400.00	LODGING & MEALS
000155	KINDER, KENNETH K.	\$ 83.22	TRAVEL
000156	MCDONALD, DEBORAH L.	\$ 58.51	TRAVEL
000157	DOLESE BROS. CO	\$ 10,916.94	1" CRUSHER RUN
000158	DOLESE BROS. CO	\$ 1,955.16	SCREENINGS
000159	T & G CONSTRUCTION INC	\$ 2,934.80	ASPHALT-HOT MIX/COLD LAY
000160	STOCK EXCHANGE BANK	\$ 2,928.66	LSE PURCH PYMT
000161	STOCK EXCHANGE BANK	\$ 2,928.66	LSE PURCH PYMT
000162	ATWOODS / JOHN DEERE FINANCIAL	\$ 373.91	EST OF NEEDS
000163	LAWTON COMMUNITY CORRECTION CTR	\$ 270.00	EST OF NEEDS
000164	HEAVY TRUCK & TRAILER PARTS INC	\$ 1,065.64	EST OF NEEDS
000165	JAMES SUPPLIES LLC	\$ 21.00	EST OF NEEDS
000166	O REILLY AUTOMOTIVE STORES INC	\$ 1,349.61	EST OF NEEDS
000167	AMERICAN SENTINEL PRODUCTS	\$ 474.20	BOLTS & NUTS
000168	DOLESE BROS. CO	\$ 412.84	RIP RAP
000169	SUTHERLAND LBR & HOME IMPROVEMENT CO	\$ 325.92	WATER
000170	KIRBY SMITH MACHINERY INC	\$ 222.70	PARTS
000171	ATWOODS / JOHN DEERE FINANCIAL	\$ 129.98	EST OF NEEDS
000172	DUB ROSS CO LLC	\$ 3,499.40	PIPE & BAND
000173	BANK OF AMERICA	\$ 1,493.70	LODGING & MEALS

JAIL DEBT-ST

000002	COMANCHE CO FACILITIES AUTH	\$ 400,998.62	EST OF NEEDS
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JUVENILE DETENTION CENTER

000075	ALLIED LAB INC	\$ 35.00	TESTING
000076	ATWOODS / JOHN DEERE FINANCIAL	\$ 62.99	MISC SUPPLIES
000077	SHERIDAN EXPRESS PHARMACY	\$ 19.30	PRESCRIPTION
000078	SYSCO OKLAHOMA	\$ 3,474.95	MISC FOOD
000079	U S FOODS INC	\$ 2,963.14	MISC FOOD
000080	SOUTH CENTRAL INDUSTRIES INC	\$ 102.80	CUSTODIAL SUPPLIES
000081	GLENN OIL COMPANY LLC	\$ 55.92	PUMP GAS
000082	REID, MATTIE	\$ 272.00	HAIRCUTS

000083	SMITH, ISRAEL L.	\$ 765.00	COMPUTER MAINT
000084	ATWOODS / JOHN DEERE FINANCIAL	\$ 49.99	BATTERY
000085	ENVIRONMENTAL PEST CONTROL	\$ 85.00	PEST CONTROL
000086	SONIC DRIVE INN	\$ 235.00	RESIDENT MEALS
000087	PUBLIC SVC CO OF OK	\$ 3,198.95	SERVICE
000088	FIDELITY COMMUNICATIONS	\$ 406.00	SERVICE
MTG CERT			
000009	SOUTHWEST MAILING SERVICE	\$ 361.00	MAILING SVC
000010	FIDELITY COMMUNICATIONS	\$ 287.28	SERVICE
RM&P			
000014	AT & T	\$ 6.26	EST OF NEEDS
000015	LAWTON NEWSPAPER LLC	\$ 41.62	EST OF NEEDS
000016	SHRED AWAY SHREDDING INC	\$ 40.00	EST OF NEEDS
000017	SOUTHWEST MAILING SERVICE	\$ 158.54	EST OF NEEDS
000018	FIDELITY COMMUNICATIONS	\$ 70.99	EST OF NEEDS
RURAL FIRE-ST			
000010	COTTON ELECTRIC COOP	\$ 80.00	VFD - SERVICE
000011	HILLIARY COMMUNICATIONS LLC	\$ 58.95	VFD - SERVICE
000012	COMANCHE CO RWD #4	\$ 30.45	VFD - SERVICE
000013	PUBLIC SVC CO OF OK	\$ 203.57	VFD - SERVICE
000014	TOMS TURBINES	\$ 500.00	VFD - TESTING
SHERIFF-ST			
000002	O REILLY AUTOMOTIVE STORES INC	\$ 49.93	PART(S)
000003	O REILLY AUTOMOTIVE STORES INC	\$ 112.61	PARTS
000004	SUTHERLAND LBR & HOME IMPROVEMENT CO	\$ 49.99	DOOR HANDLE
SH SVC FEE			
000024	CINTAS CORP #628	\$ 143.10	UNIFORMS & SUPPLIES
000025	JEFFS KEY & SAFE SHOP	\$ 12.00	KEYS
000026	LEXISNEXIS RISK SOLUTIONS	\$ 200.00	RESEARCH SERVICE
000027	SUTHERLAND LBR & HOME IMPROVEMENT CO	\$ 18.97	EST SUPPLIES
000028	WASTE CONNECTIONS OF OKLAHOMA INC	\$ 77.73	DUMPSTER
000029	AMAZON CAPITAL SERVICES	\$ 879.98	CAMERA(S)
000030	XEROX CORP	\$ 280.21	COPIER LEASE
000031	AT & T	\$ 33.37	SERVICE
000032	AT & T LONG DISTANCE	\$ 17.69	SERVICE
USE-ST			
000005	SMITH & COLEMAN PLLC	\$ 250.00	PROFESSIONAL SVC

COMANCHE COUNTY COMMISSIONERS

JOHNNY OWENS, CHAIRMAN

ATTEST:

JOSH POWERS, VICE-CHAIRMAN

CARRIE TUBBS, COUNTY CLERK

JOHN O'BRIEN, MEMBER